

EXAMPLE

LANDLORD TENANT AGREEMENT CLAIM
INVOICE FOR DAMAGES REPAIRED

DATE OF INVOICE: _____
ADDRESS WHERE WORK DONE: _____
CASE NAME: _____ CASE #: _____
CONTRACTOR NAME: _____
CONTRACTOR ADDRESS: _____
OWNER / AGENT NAME _____

APT: _____ Up Down Front Rear
MOVE OUT DATE: _____
CONTRACTOR PHONE #: _____
VENDOR # _____ PHONE _____

DESCRIPTION OF REPAIRS <small>(Please give details of repairs or replacements for each item)</small>	Please show # of items repaired per room										LABOR HOURS	LABOR RATE	MATERIAL COST (ATTACH DETAILED RECEIPTS)	TOTAL
	U N I T	K I T C H E N T R Y	B A T H R O O M S	H A L L S	L I V I N G R O O M S	D I N I N G R O O M S	B E D R O O M S	B E D R O O M S	B E D R O O M S	B E D R O O M S	O T H E R R O O M S			
LOCKS														
DOORS														
WINDOWS														
SCREENS														
LIGHTS														
RAILING/STAIRS														
WALLS														
CEILING														
FLOOR														
COUNTERTOPS														
CABINETS														
CLOSETS														
STOVE														
REFRIGERATOR														
FAN/EXHAUST HOOD														
DISHWASHER														
SINK														
FAUCET														
DISPOSAL														
DRAPES/RODS/BLINDS														
TUB/SHOWER														
TILE/GROUT														
TOWEL BAR														
TISSUE HOLDER														
SMOKE DETECTORS														
OTHER														

OWNER'S SIGNATURE: _____ CONTRACTOR'S SIGNATURE: _____